

REQUEST FOR AUTHORIZATION OF SERVICES

PRIOR AUTHORIZATION IS REQUIRED FOR SERVICES BY ANY NON-PARTICIPATING PROVIDER. Payment only for the medical services noted below, and is subject to the limitations and exclusions as outlined in the Member Handbook/Certificate of Coverage

MEMBER DATA

Member Name _____ Date of Birth _____ Member ID _____
 Nursing Facility _____
 Requesting Provider _____ Phone #: _____ Fax #: _____
 Primary Diagnosis (ICD-10 Code # & Description) _____

 Servicing Provider/Facility Name: _____
 Servicing Provider/Facility Address: _____
 Servicing Provider Phone #: _____ Servicing Provider Fax #: _____
 Servicing Provider NPI #: _____

AUTHORIZATION REQUEST

SERVICES REQUESTED (include copy of order or clinical note for out-of-network requests)
 SNF Part A DME Inpatient Continuation/Additional Days
 Specialist Visit Specialist Type: _____ Name: _____ Office Phone: _____
 Diagnostic Testing or Procedure (List Type, CPT code w/description) _____

 List Rendering Provider/Facility Name: _____
 Rendering Provider/Facility Address: _____
 Start Date/End Date: _____ Service: _____

THERAPY REQUEST

REQUEST FOR THERAPY SERVICES (attach care plan, initial evaluation, and most recent therapy notes)
 Request for PT OT ST Other _____
 Therapy Treatment Plan Additional Therapy Days In Progress
 Start date of Services: _____ Date of Initial Evaluation: _____ Date of Last Exam _____
 # of PT Therapy Days Requested: _____ Times per week For _____ weeks
 # of OT Therapy Days Requested: _____ Times per week For _____ weeks
 # of ST Therapy Days Requested: _____ Times per week For _____ weeks
 List of CPT Codes: _____

TO BE COMPLETED BY PERSON REQUESTING AUTHORIZATION

Standard Authorization: Most services if requested by or with a written order from a PCP or Plan NP are "auto-authorized" within 8 hours or less. CMS allows 14 days for standard authorizations. Our goal is 5-7 days.
 Expedited Authorization (Must Read and SIGN): By signing below I certify that waiting for a decision under the standard time frame could place the Member's life, or health in serious jeopardy.

SIGNATURE: _____
 Name of Person Completing this form: _____ Date Completed: _____
 Contact #: _____ Authorization Notification FAX: _____

This authorization is **NOT** a guarantee of eligibility or payment. Any services rendered beyond those authorized or outside approval dates will be subject to denial of payment.